

Facility Name: _____

Facility Address: _____

Due to changes in the Washington State Administrative Code (WAC), the Snohomish County Health Department is requiring this process to be reviewed and approved prior to implementing.

Yes No Do you plan to allow customers to bring in their own take-home containers to be refilled with food or TCS beverages?

If yes, attach a written plan in accordance with WAC 246-215 (03348) for review and approval. The written plan should address the listed requirements below. An approved plan also includes the methods of training employees and corrective actions to ensure compliance. The WA Department of Health created a [Refilling of Consumer-owned Containers Toolkit](#) to help with this process.

1. Please state the method and SOPs used for how employees will inspect containers prior to refilling to ensure they are visibly clean and constructed of appropriate, cleanable material:

2. Methods for active monitoring of dispensing areas:

Please state which employees or PIC will be responsible for the active monitoring of these areas:

3. Which contamination-free process will be used when refilling consumer- owned containers?

Gravity filling/dispensing

Scoops or tongs (ONLY approved for non TCS, non Ready-to-eat foods)

Other methods (describe):

4. How will consumers be educated on the approved refilling process?

5. When corrective actions will be required:

If direct contamination of foods are observed:

If contamination of the food dispensing equipment or bulk food container ONLY is observed:

If a customer uses an unapproved container to fill with foods inside the store:

6. Please attach the training plan and training verification for all employees involved in active monitoring and verifying customer refillable containers for review. Training should focus on proper handwashing and good hygiene, prevention of contamination, monitoring and corrective actions.

Signature of Operator _____ Date _____

Signature of EHS _____ Date _____