



Group Camp Plan Review Application

General Information	
Camp Name	Camp Site Address
City	Zip Code
Email	Phone
Name of Business Owner	
Business Mailing Address	
City	State
Zip Code	Phone
Email	

Snohomish County Board of Health Code Chapter 246-376-030 WAC requires that all group camps make an annual application to the Health Officer for the registration of the camp at least 30 days prior to the day it is to be opened for use. Prior to issuing an annual operating permit, the Snohomish County Health Department (SCHD) requires that the applicant submit the Group Camp Plan Review application. The plan review application provides information to demonstrate compliance with state laws and regulations relating to the operation and maintenance of the camp. The owner of a camp shall describe how the facility meets the regulatory requirements by completing the plan review application and providing supporting documents. **Review the information below and initial on the line at the bottom right of each section.**

- Include Plan Review Fee
- Attach a Site Plan to the application.

WAC 246-376-030 Site Location: The applicant shall provide a site plan that is to scale, identifying the following facilities.	
<ul style="list-style-type: none"> • Corrals, stables, or location of large animals’ quarters (if applicable) • Cabins, overnight residence • Refuse storage and disposal area • Restrooms and personal hygiene area • Kitchen, food preparation, and eating area (if applicable) • Onsite sewage disposal system to include tanks and drainfield location (if applicable) • Drinking water system to include well site, pump house, water storage area, etc. (if applicable) 	
Your initials indicate that you have read and understand the regulations outlined in this section.	
<input style="width: 100px; height: 20px;" type="text"/>	

WAC 246-376-040 Supervision: The applicant understands that during operation the facilities will be maintained and in good repair.	
<ul style="list-style-type: none"> • Refuse storage and disposal area are in accordance with solid waste regulations • Toilet rooms, eating, sleeping, and other living facilities are cleaned at least daily • If pest control is required, the facility will contract with a certified pest control operator • Cleaning and airing out furnished bedding will be conducted at least once a week • Sheets and pillows are freshly laundered for each user (if applicable) • Mattress covers are provided and maintained 	

Water Supply: The applicant shall ensure that the drinking water supply is safe, high quality, reliable, and suitable for the intended use in accordance with Chapter 246-290 WAC.

- Water is under pressure except upon special permission of health officer
- Common drinking cups or containers are not in use
- Ratio of one fountain for every 50 users
- Individual or single-service drinking cups are supplied
- Containers for drinking water are smooth non-corrodible material, tight fitting cover, and equipped with a faucet or spigot for water removal and can be washed with reasonable frequency and kept clean
- Conspicuous signs are posted for unapproved sources of water supply that are unfit for drinking

Your initials indicate that you have read and understand the regulations outlined in this section.

WAC 246-376-060 Toilets and Handwashing Facilities: The applicant shall ensure that the restrooms are:

- Restrooms and handwashing facilities are conveniently located and are separately marked for each gender
 - Flushable toilets are provided
- Minimum number of restrooms for each gender according to WAC 246-376-060 (4)
- - Toilet paper provided in each stall
 - Paper towels are provided in all restrooms
 - All restrooms are constructed of material that are easy to clean, are well lighted and ventilated
 - Toilets are easily cleanable, made of impervious material, and are in good repair
 - Restroom floors are made of concrete or other water impervious material that provide adequate drainage to a floor drain
 - Partitions between toilets must be raised 12 inches from the floor and are easily cleanable
 - Underground systems for waste disposal shall be constructed, operated, and maintained to comply with the requirements of Chapter 246-272 WAC

Your initials indicate that you have read and understand the regulations outlined in this section.

WAC 246-376-070 Showers and Laundry Facilities in Resident Camps: If applicable, the applicant shall ensure that the shower and laundry facilities are:

- Adequate and conveniently located showers with separate shower rooms for each gender (1 shower per 15 users)
- Hot and cold or tempered water provided (Hot water does not exceed 120F)
- Shower room floors must be constructed of concrete or other easily cleanable, water impervious material graded to drain to a floor drain. No cracks or uneven surfaces that interfere with proper cleaning
- Shower rooms are well lighted and ventilated and have interior surfaces of light colored, washable material
- Liquid waste resulting from restrooms, showers, laundry sinks, or from the kitchen are not discharged on the surface of the ground. Waste is disposed in a manner that is inaccessible to rodents, flies, or other insects and will not pollute the surface of the ground or contaminate any water supply
- Wastewater is not discharged into any stream, lake, or body of water

Your initials indicate that you have read and understand the regulations outlined in this section.

WAC 246-376-090 Sleeping and Living Quarters: If applicable, the applicant shall ensure that the sleeping and living quarters are:

- Ventilated and free from objectionable odors
- Provided with adequate natural and artificial light (i.e., windows)
- Constructed of easily cleanable surfaces and are in clean and sanitary condition
- Quarters not built on solid concrete or rat-proof foundations are raised at least 12 inches above the ground and space underneath the floor is free of trash, rubbish, or other material attractive to insects and rodents
- Rooms used for sleeping purposes are 400 cubic feet of air per occupant
- All cabins contain a minimum floor space of 40 sq. ft. per occupant
- Ventilation of all sleeping quarters are provided equivalent to an outside opening of 2.5 sq. ft. per occupant

Your initials indicate that you have read and understand the regulations outlined in this section.

Food Handling: The applicant understands that all food service and meal preparation activities conducted at the camp require a food service permit from the Snohomish County Health Department.

- All food service and meal preparation activities conducted are permitted through the SCHED
List permit numbers here:

Your initials indicate that you have read and understand the regulations outlined in this section.

4.05 Swimming Pools, Wading Pools, and Bathing Beaches: If applicable, the applicant shall ensure that water recreation facilities comply with the requirements of the rules and regulations of Chapter 246-260 WAC.

- Swimming pools, spas and wading pools are permitted through SCHED
List permit numbers here:
- Bathing Beaches are maintained or operated when water is determined unpolluted or not subject to pollution
- Provided restrooms and showers are constructed, maintained, and operated in a sanitary manner approved by the health officer

Your initials indicate that you have read and understand the regulations outlined in this section.

5.05 Wastewater: The applicant understands that the camp must be connected to sanitary sewer or have an operational onsite sewage system that is designed to accommodate the camp and its facilities. Please mark which type wastewater connection the camp is connected too.

- Sanitary Sewer
- Onsite Sewage System

Your initials indicate that you have read and understand the regulations outlined in this section.

WAC 246-376-120: *Where no provision is made in these regulations to clearly apply to any condition or thing found to exist which may be a health hazard in a camp, the health officer may recommend adopting secure proper sanitary conditions. If condition exists, under the discretion of the health officer, as a violation of these regulations or a menace to health, he/she may order the owner to close such camp until the approval of the health officer.*

I understand as the owner of the camp I am responsible to be in full compliance with these rules and regulations (WAC 246-376-130).

Name	Title
Signature	Date

Environmental Health Division